

# MINUTES

**Meeting:** BRADFORD ON AVON AREA BOARD  
**Place:** St Margaret's Hall, St Margaret's St, Bradford on Avon BA15 1DE  
**Date:** 16 May 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 9.35 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Malcolm Hewson (Chairman), Cllr Rosemary Brown (Vice Chairman) and Cllr Trevor Carbin

### **Wiltshire Council Officers**

Peter Dunford – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Alan Creedy – Head of Sustainable Transport  
Lucy Murray-Brown - Campus & Operational Delivery Models Lead

### **Town and Parish Councillor**

Bradford on Avon Town Council – Vicky Landell-Mills & Isabel Martindale  
Limpley Stoke Parish Council – Bill Bailey  
Wingfield Parish Council – Alan Mines

### **Partners**

Wiltshire Police – Inspector Lisette Harvey & Sargeant Dave Hobman  
Wiltshire Fire & Rescue Service – Mike Franklin  
Bradford on Avon Community Area Network – Jim Lynch, Tony Haffenden & Kim Samouelle  
Bradford on Avon Youth Council – James Davies

**Total in attendance: 55**



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman welcomed everyone to St Margaret's hall, and introduced the Wiltshire councillors who made up the board, as well as the Community Area Manager and the Democratic Services Officer.</p> <p>The Chairman advised that Cllr John Noeken – Wiltshire Council Cabinet Portfolio Holder for Resources was unable to attend as planned.</p> <p>All town, parish and partner and youth representatives in attendance were welcomed by the Chairman.</p>
2	<p><u>Appointment of Chairman, Vice Chairman and representatives to Outside Bodies 2012/13</u></p> <p>i.Election of the Chairman Cllr Rosemary Brown was elected Chairman for the forthcoming year.</p> <p>ii.Election of the Vice Chairman Cllr Malcolm Hewson was elected Vice Chairman for the forthcoming year.</p> <p>iii.Appointments to Outside Bodies The following appointments to outside bodies were made by the Board for the forthcoming year:</p> <p>Bradford on Avon Community Area Partnership – Cllr Rosemary Brown.</p> <p>Bradford on Avon Historic Core Zone Project Board – Cllr Malcolm Hewson.</p> <p>Bradford on Avon Youth Issues Group – Cllr Rosemary Brown &amp; Cllr Trevor Carbin.</p> <p>Community Area Transport Group – Cllr Rosemary Brown, Cllr Trevor Carbin, Cllr Linda Conley and Cllr Malcolm Hewson.</p>
3	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Linda Conley, Terry Biles and Simon Coombe.</p>

4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Minutes</u></p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the Area Board meeting held on the 14 March 2012 were approved and signed as the correct record.</b></li> </ul>
6	<p><u>Chairman's Announcements and Updates</u></p> <p>The following announcements contained in the pack were mentioned briefly:</p> <ul style="list-style-type: none"> <li>• Polling Station Review – consultation deadline 25 May</li> <li>• Rural Facilities Survey – being carried out in Spring 2012</li> <li>• Paths Improvement Grants Scheme – closing date for applications 13 July</li> <li>• National Citizen Service 2012 – being piloted in Bradford on Avon, suitable community projects sought</li> <li>• Review of Mini-Recycling Sites – consultation deadline 28 May</li> <li>• 11-19 Commissioning Strategy – consultation deadline 31 July</li> <li>• Informal Adult Education in Wiltshire – consultation deadline 19 June</li> </ul> <p><b>Partner updates</b></p> <p>Wiltshire Police - Inspector Lisette Harvey introduced herself to the Area Board as the new sector Inspector, following the retirement of David Cullop. Her report was noted.</p> <p>Wiltshire Fire &amp; Rescue Service - Mike Franklin advised that due to illness, Scott Taylor was unable to attend to present agenda item No.7, Wiltshire Fire &amp; Rescue Service – Integrated Risk Management Plan, 2012-15.</p> <p>Mike Franklin was able to give answers to questions raised at the last meeting:</p> <p>Cross border working – the Limpley Stoke area was covered by both Wiltshire and Bath and North East Somerset Fire Services and so two fire appliances are sent to each incident in Limpley Stoke as a routine.</p>

	<p>Fire Safety Checks – still being offered by Wiltshire Fire &amp; Rescue Service who were looking to better promote this service to the local communities.</p> <p>The future of Retained Fire Fighters – there were proposals to bring in a salaried scheme for retained fire fighters and to form Community Fire Stations, including in Bradford on Avon.</p> <p>Question Raised from the floor</p> <p>Q. Is the Bradford on Avon fire station to move to a new location?</p> <p>A. There are no plans at the present to move its location.</p> <p>NHS Wiltshire - the report was noted.</p> <p>The Chairman thanked everyone for their updates.</p>
7	<p><u>Wiltshire Fire &amp; Rescue Service - Integrated Risk Management Plan for 2012-15</u></p> <p>This item was cancelled, as the speaker was unable to attend due to illness.</p>
8	<p><u>2012 - A Year of Celebration</u></p> <p>Updates were given from the Jubilee and Olympic Torch Working Group on:</p> <p>i) Bradford on Avon Community Sports Festival and Olympic Torch Relay, 13-22 May.</p> <p>Karen Butler reported that the Community Sports Festival 13-22 May was now in full swing with events catering for all ages and abilities. Publicity leaflets were on all tables and everyone was encouraged to join in.</p> <p>Kevin McGuire gave a brief update on preparations for Torch Day. Logistics and security were in place, schools were participating, a programme of entertainments was lined up for the pavilion in Westbury Gardens and afterwards at St Margaret's Hall. It was hoped the town would receive national publicity from the event.</p> <p>ii) Diamond Jubilee celebrations, 2-5 June</p> <p>The Mayor, John Potter, reported that excitement was building in the town with bunting now up, events planned in the pavilion and elsewhere, including a "classic tea party", a 'Big Lunch' at Barton Farm and a "happening" where the Bradford on Avon beacon would be lit.</p>

	<p>The Chairman thanked everyone for their updates.</p>
9	<p><u>Campus Project for Bradford on Avon</u></p> <p>Lucy Murray-Brown, Campus and Operational Delivery Models Lead, Wiltshire Council, introduced the campus concept and sought support to establish a Shadow Community Operations Board for the project.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• A campus is a building, or buildings, in a community area that will provide the services the local community needs in an accessible location.</li> <li>• Local community involvement critical to the success.</li> <li>• Reduces the long term financial, environmental and operational pressures on operating aging, low quality buildings.</li> <li>• Potential to co-locate with partner and voluntary organisations.</li> <li>• Encourages the council to explore wide ranging innovative management and operational arrangements.</li> <li>• Core criteria to all campus buildings include shared reception, community space, accessible IT provision, personal care facilities and catering facilities.</li> </ul> <p>Indicative generic sequence of events</p> <ul style="list-style-type: none"> <li>• Initial Area Board meeting – May 2012.</li> <li>• Audit and research work – Summer/Autumn 2012.</li> <li>• Community consultation phase one – Autumn/Winter 2012/13.</li> <li>• Community consultation phase two – Spring 2013.</li> <li>• Area Board consideration – Summer/Autumn 2013.</li> <li>• Wiltshire Council Cabinet consideration – Winter 2013/14.</li> </ul>

	<p>Questions raised from the floor included:</p> <p>Q. How do community groups get involved in the process?  A. <i>The Community Area Manager will work with community groups and then the Community Operations Board when established will interact with the local community.</i></p> <p>Q. Where will the brief for the project come from?  A. <i>Wiltshire Council will be working with the local community to form the brief.</i></p> <p>Q. Can the Community Operations Board membership change as the project evolves?  A. <i>Yes, the Area Board can make changes to the membership if required.</i></p> <p>Q. The proposal has to provide something that the community will buy into, we need to look at what buildings and services Bradford on Avon already has and analyse 'need' before a site can be chosen.  A. <i>Agreed.</i></p> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• <b>That the Bradford on Avon Area Board agrees to form a Shadow Community Operations Board to oversee the campus project.</b></li> </ul> <p>The Chairman thanked Lucy Murray-Brown for her presentation.</p>
10	<p><u>HGV Nuisance</u></p> <p><b>a.Cleveland Bridge Weight Restriction, Bath</b></p> <p>Allan Creedy, Head of Sustainable Transport, Wiltshire Council gave an update on the Bath lorry ban which is due to come into force in June 2012 and Wiltshire Council's monitoring of the 'before and after' traffic effects of the scheme.</p> <p>Bath and North East Somerset (B&amp;NES) Council are proposing to implement an experimental weight restriction in Bath between the A36 Bathwick Street and the A36 Beckford Road (commonly known as the Cleveland Bridge restriction). This restriction will effectively prevent a significant proportion of large HGVs (those over 18 tonnes) from travelling through Bath along the A36 and will inevitably have some impact on other routes including some in Wiltshire.</p> <p>The traffic order has been proposed to address road safety issues, intimidation and air pollution within the London Road area of Bath. This 'experimental' order allows B&amp;NES Council to implement the restriction without the usual formal</p>

requirements / consultation of a normal traffic order for a period of 18 months. It also allows B&NES Council to implement the restriction without robust evidence or modelling; instead, B&NES Council will monitor the situation as it occurs. Significantly, the experimental order only allows representations to be made during the first six months of the order period. After the full 18 month period, the order can be made permanent.

Wiltshire Council, other neighbouring authorities, the Highways Agency, various community / parish groups and Area Boards have opposed this restriction on the basis that robust evidence and consultation has not been provided, and that the restriction is being proposed on a route that is part of the primary route network. It is considered that B&NES Councils evidence to support their assessment of the likely redistribution of HGV traffic particularly on Wiltshire roads is unrealistic.

A challenge to the legitimacy of placing a restriction on a Primary Route has been raised against B&NES Council first informally, and then by a Freedom of Information request. As stated Under EU Directive 89/460/EC, the Primary Route Network (of which the A36 forms a part) must provide unrestricted access to 40 tonne vehicles. This was recently re affirmed in the DfT's *Guidance on Road Classification and the Primary Route Network* (March 2012). Therefore placing such a restriction on a Primary Route as intended appears contrary to this directive. The guidance also states that *'Unless the agreement of all affected authorities can be obtained, including the Highways Agency where appropriate, then changes to the primary route should not be made'*. There are clearly still objections and the challenge to this scheme still remains, with B&NES Council withholding information on how the EU Directive can be denied, under legal advice.

Although opposed, B&NES council have decided to continue with this scheme and implementation has recently been delayed until June to allow Wiltshire Council time to purchase and place monitoring equipment within the County's boundary to record the 'before and after' traffic effects of the scheme.

It is understood that B&NES Council intend to produce a report by the end of April on the informal consultations that they have carried out to date. Prior to formally advertising the experimental order in June, B&NES Council propose to carry out a further selective round of informal consultation with those who have made a previous representation.

Wiltshire Council continues to push for round table discussions with B&NES over this issue.

Questions raised from the floor included:

Q. Have Wiltshire Council considered taking enforcement action against B&NES



Council?

*A. Yes we have but we do not want to get drawn into protracted legal proceedings at a cost to the public purse.*

Q. Could Wiltshire Council be more forceful and take this issue to the European Union?

*A. Officers will put this to the Wiltshire Council Cabinet Member, Councillor Tonge.*

Q. Are Wiltshire Council pushing our case through our local MPs?

*A. Yes, Local MPs have been fighting on our behalf.*

Q. Can local communities view the data that is being logged by the monitoring equipment?

*A. Yes, Wiltshire Council will make the data available to all.*

#### **b.Lorry Watch Bradford on Avon**

Shay Parsons, Lorry Watch Volunteer gave a brief outline of “Lorry Watch Bradford on Avon” and a review of the results of the first 6 months of the Lorry Watch scheme.

Points made included:

- Instigated October 2011.
- Fast, positive response to call for help.
- Around 40 volunteers taking shifts every weekday - rain or shine.
- Details of overweight lorries recorded and passed to Trading Standards.
- Once offenders are warned, reoffending rates are very low – there are 4 potential prosecutions pending out of 779 drivers warned.
- We are therefore addressing the issue but only *one lorry at a time* and *too late*.
- A longer term solution must be found – we can't stand out there indefinitely.
- We need to continue monitoring to see the effect of the Cleveland Bridge closure – for how long?

	<ul style="list-style-type: none"> <li>• But we need a proper long term solution.</li> <li>• Who can make this happen?</li> <li>• And what can Lorrywatch do to help?</li> </ul> <p><b>Decision:</b></p> <ul style="list-style-type: none"> <li>• <b>The Bradford on Avon Area Board requests that Lorry Watch Bradford on Avon continues to collect data and continues to work with Wiltshire Highways Department on this.</b></li> <li>• <b>That Lorry Watch Bradford on Avon reports back to the Bradford on Avon Area Board during the Autumn of 2012.</b></li> </ul> <p>The Chairman thanked Alan Creedy and Shay Parsons for their updates.</p>
11	<p><u>Community Area Transport Group Updates</u></p> <ul style="list-style-type: none"> <li>i) The minutes of the Community Area Transport Group held on 5 March were signed as a correct record.</li> <li>ii) Cllr Malcolm Hewson briefly outlined the role of the CATG and how it fitted into the Area Board process.</li> </ul> <p>The work list for the budgetary period 2011/12 was tabled and noted.</p> <p>To improve the operation and the transparency of the CAT-G process, Cllr Hewson proposed the following points by way of clarification:</p> <ol style="list-style-type: none"> <li>1. Any citizen can raise a highways issue which will go onto the master list of highways schemes and thereby be debated at meetings</li> <li>2. Only items that are supported by Highways Officers and the appropriate Wiltshire Councillor and Parish Council can become a CAT-G priority</li> <li>3. CAT-G will re-determine its priorities from time to time</li> <li>4. Any member of CAT-G can request an agenda item. The draft agenda will receive the final approval of the CAT-G Chairman, who will rule on any issues of contention.</li> </ol> <p>These proposals were agreed.</p> <p>The Chairman thanked Cllr Hewson for his update.</p>

12	<p><u>Informal Adult Education in Wiltshire</u></p> <p>As Cllr Laura Mayes, Portfolio Holder for Childrens' Services was unable to attend the meeting this item was taken under Chairman's announcements.</p>
13	<p><u>Joint Strategic Assessment for Bradford on Avon</u></p> <p>Jim Lynch, Bradford on Avon Community Area Network reported back on outcomes and proposed next steps from the 'Local Knowledge Local Action' event which had been held at St Laurence School on 27 February 2012. A report was tabled and noted.</p> <p>He advised that the BOACAN website would be live from 18 June with full details, and that the summaries of the outcomes of the JSA event would also be distributed with the June edition of the "Local Life" magazine. The actions identified from the event would inform the workplan of BOACAN, BOA2026 and other strategic projects across the community area.</p> <p>A point was made that the report contained few details of spatial planning issues. Jim Lynch advised that these themes would be covered as part of BOA 2026 and the future Neighbourhood Planning process, to which BOACAN was a partner.</p> <p>Jim Lynch thanked Cllr Malcolm Hewson for his past support of BOACAN and welcomed Cllr Rosemary Brown as the new Chairman.</p> <p>The Chairman thanked Jim Lynch for his update.</p>
14	<p><u>Community Area Grants</u></p> <p>a) Summary of Community Area Grants allocated in 2011/12 – noted.</p> <p>b) Councillors considered three applications to the Community Area Grant budget in 2012/13:</p> <p>i) Sukosta Theatre Company awarded £3,900 towards HOW WE MOVE - a series of theatre/ movement workshops in Bradford on Avon.</p> <p><b>Reason</b>  <b><i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through developing and sustaining culture, developing physical activity through sport and active leisure, and also as a source of education for local people, both young and life-long learners.</i></b></p>

	<p>ii) Westwood Jubilee Committee awarded £500 towards the Westwood 2012 Jubilee Celebrations in the village.  <b>Reason</b>  <b><i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for village communities and for community development and capacity building.</i></b></p> <p>iii) One Love Community Group awarded a reduced amount of £120 towards a Jubilee Street Party at Towpath House and playing field on Towpath Road/ Foxglove Drive, near Staverton.  <b>Reason</b>  <b><i>The application demonstrates a link to the Bradford on Avon Community Plan and Wiltshire Local Area Agreement through its support for village communities and for community development and capacity building.</i></b></p>
15	<p><u>Any Other Business</u></p> <p>A request was made for the provision for a safe and legal place where banners and signs promoting events in Bradford on Avon could be sited.</p> <p><i>It was agreed that this issue should be taken to the Bradford on Avon Town Council.</i></p>
16	<p><u>Future Meeting Dates</u></p> <p>Wednesday 18 July – Winsley Village Hall.</p> <p>Wednesday 19 September – St Margaret’s Hall, Bradford on Avon.</p>
17	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everybody for attending the meeting.</p>